



## Trustees' Annual Report for the period

Period start date

Period end date

From 01 Jan 2017 To 31 Dec 2017

### Section A Reference and administration details

Charity name Niokolo Network

Other names charity is known by None

Registered charity number (if any) 1169126

Charity's principal address 2 Alexander Road

Cardiff

Postcode

CF5 1NS

#### Names of the charity trustees who manage the charity

Dr Tabitha Ndiaye (Chair): 09.09.2016 - Present

Dr Daphne Kerhoas (Secretary): 09.09.2016 - Present

Dr Matthis Drolet: 21.12.2016 - Present

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	CIO
Trustee selection methods	Appointed for a term of 2 years by a resolution passed at a convened meeting of the charity trustees.

### Additional governance issues (Optional information)

Niokolo Network works in close partnership with a Senegalese Community Based Organisation called Kamberj. This organisation is made up of an all-Senegalese committee & executive board with representatives from women's groups, local schools, the National Park Service, tourist guides and village chiefs.

Over the period of this annual report, Niokolo Network has also worked closely with Purple Field Productions, a registered UK charity that specialises in producing films to support community development in some of the poorest countries in the world.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The object of the CIO is to promote sustainable development for the benefit of the public in economically disadvantaged communities on the periphery of Niokolo-Koba National Park, a UNESCO World Heritage Site in Danger located in southeastern Senegal.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The objects of the charity are to be achieved through:

- The relief of poverty and the improvement of the conditions of life;
- The promotion of sustainable means of achieving economic growth and regeneration;
- The preservation, conservation and protection of the environment by the prudent use of natural resources.

**Summary of the main achievements of the charity during the year**

**Background**

Senegal ranks 62 out of 87 countries on the UN Development Programme's Human Development Index, making it by their definition a 'low development country' based on measures of income, life expectancy and education. Niokolo-Koba National Park is located in southeastern Senegal, and in this rural area human poverty and environmental degradation go hand in hand.

Niokolo-Koba National Park encompasses a massive 900,000ha of diverse habitat that supports many endangered animal species including some of the last remaining populations of West African lions, wild dogs and chimpanzees. It also plays a central role in climate, soil and water regulation, and provides natural resources which local people living around the park rely on for cooking and building as well as for food for themselves and for their livestock. But current levels of resource exploitation are not sustainable and in 2007 the park was placed on the UNESCO list of World Heritage Sites in Danger. Reduction in the availability of natural resources coupled with climate change and soil degradation pose a major threat to food security and living conditions in communities which are dependent on subsistence agriculture and livestock and already struggling with high levels of poverty.

Government bodies and INGOs have delivered a number of projects to address the inter-related development and environmental issues in the Niokolo region, but a lack of ownership from local communities has made it difficult to achieve sustained impacts. With this project, Niokolo Network aimed to build the capacity of a Senegalese community group called Kamberj to produce local language educational films as a way of giving local people a voice to identify the key issues they face and to develop sustainable community-led solutions.

**Project activities 2017**

Working together with the UK charity Purple Field Productions, a UK film professional was selected to deliver training in pre- and post-production film techniques to Kamberj Film Group in rural Senegal. The training was delivered everyday over a 3-week period in February and March 2017.

**The training incorporated:**

- The provision of a basic film equipment kit including a semi-professional film camera, a professional pivot-head tripod, a reflector, a Zoom-H4 audio recorder, audio cables, a boom pole, microphone with windshield, and kit to clean and maintain equipment.
- Demonstration and practice of how to take care of the equipment and store it
- Revision of pre-production techniques including researching ideas, storyboarding, identifying locations, selecting actors and thinking about props.
- Training in camera techniques with the new camera and reflector including using the zoom, iris, focus and gain, use of the reflector to improve light conditions and vertical and horizontal panning. Revision of different types of shot including close-ups, mid-shots and long shots, and applying these in filming people and landscapes, carrying out interviews and pop vox. Filming using the tripod and mobile on-the-shoulder technique were both practiced.
- Extended understanding of how to record good quality spoken voice and soundscapes using both a directional microphone and stereo mikes. This included an introduction to the Zoom-H4 a digital sound recorder, placement of microphones including placement of the boom pole, and explanation of sound levels.
- Learning effective methods of communication between all members of the film crew e.g. director, sound person, cameraperson, and boom and reflector operators. How to begin filming using a clapperboard, and taking notes to aid the editor.

- Teaching 2 members of the group the basics of uploading film and audio files into a computer, editing material and exporting a finished film.
- Application of all skills in the planning and production of a 20-minute film.

**2017 achievements**

- Kamberj Film Group was established with seven members and an associate member working for the National Park Service. Members of the group now have the equipment and skills to plan and film educational documentaries and dramas to a semi-professional standard.
- Creation of a short film introducing the film group during a training exercise, this is to be improved on by the group and used to publicise their work to other organisations.
- A 20 minute film on 'l'etat civil' was produced on the issue of many people not being registered and/or having their identity documents.
- Increase in interest within the broader village community in the use of film to raise awareness of local issues and potential solutions. Other people have expressed an interest in being involved in future work and members of the association Kamberj have agreed that Kamberj film group should play a central role in future projects.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

At the current time Niokolo Network is a newly established charity with a very small annual income. We do not have any governance costs and it is the decision of the charity's trustees that no commitments to support charitable activities should be made until the necessary funds have been secured. As such, at the present time trustees are content that it is not necessary to hold any funding in reserve, but that this should be reviewed on an annual basis.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.



The charity's principle sources of funds over this reporting period were two grants. One from Hub Cymru Africa and a second from The Waterloo Foundation.

## Section F

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dr Tabitha Ndiaye	Dr Daphne Kerhoas
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	09.09.2018	



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## Receipts and payments accounts

For the period from	01.01.2017	To	31.12.2017
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### Section A Receipts and payments

	Unrestricted funds 2017 to the nearest £	Restricted funds 2017 to the nearest £	Total funds 2017 to the nearest £	Total funds 2016 to the nearest £
<b>A1 Receipts</b>				
Donations	200	0	200	NA
Grants	-	1600	1,600	NA
<b>Sub total</b>	<b>200</b>	<b>1,600</b>	<b>1,800</b>	<b>NA</b>
<b>A2 Asset and investment sales</b>				
None	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Receipts</b>	<b>200</b>	<b>1,600</b>	<b>1,800</b>	<b>NA</b>
<b>A3 Payments</b>				
Charitable activities	-	610	610	NA
Governance costs	-	-	-	NA
<b>Sub total</b>	<b>-</b>	<b>610</b>	<b>610</b>	<b>NA</b>
<b>A4 Asset and investment purchases</b>				
Purchase of film equipment	200	1,600	1,800	NA
<b>Sub total</b>	<b>200</b>	<b>1,600</b>	<b>1,800</b>	<b>NA</b>
<b>Total Payments</b>	<b>200</b>	<b>2,210</b>	<b>2,410</b>	<b>NA</b>
<b>Net of receipts/(payments)</b>	<b>-</b>	<b>-610</b>	<b>-610</b>	<b>NA</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>NA</b>
<b>A6 Cash funds last year end</b>	<b>7</b>	<b>610</b>	<b>617</b>	<b>NA</b>
<b>Cash funds this year end</b>	<b>7</b>	<b>-</b>	<b>7</b>	<b>NA</b>

### Section B Statement of assets and liabilities at the end of the period

	Unrestricted funds 2017 to nearest £	Restricted funds 2017	Total funds 2017
<b>B1 Cash funds</b>			
Cash in bank	7	-	7
<b>Total cash funds</b>	<b>7</b>	<b>-</b>	<b>7</b>
<b>B2 Assets retained for the charity's own use</b>	Details	Cost	Current value
	Film equipment	1,800	900
<b>B3 Liabilities</b>	None		

Signed by one or two trustees on behalf of all the trustees

Tabitha Ndiaye

Signature



Date of approval

09.09.2018

Daphne Kerhoas



12.09.2018

